

APPROVED

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the REM “Republican Research Institute
for Occupational Safety of the MLSP
RK”**

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“ ____ ” _____ **2026**

REGULATIONS

**on the Procedure for the Preparation, Review, Recommendation for
Publication and Publication of Scientific Publications of the Republican
Research Institute for Occupational Safety**

Astana – 2026

Approved and put into effect by decision of the Academic Council No. 3 dated “08” August 2026.

Developer: Academic Secretary, Candidate of Physical and Mathematical Sciences, Associate Professor A.S. Iskakova.

Review frequency: once every **5 years**, and also, where necessary, in the event of:

- changes to the legislation of the Republic of Kazakhstan;
- amendments to the Charter of the Institute;
- changes to the structure of the Institute;
- changes to the procedure for the preparation and publication of scientific and scientific-information publications;
- a decision of the Director General or the Academic Council of the Institute.

Introduced for the first time.

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1. General Provisions

These Regulations on the Procedure for the Preparation, Review, Recommendation for Publication and Publication of Scientific and Scientific-Information Publications of the Republican Research Institute for Occupational Safety of the Ministry of Labour and Social Protection of the Population of the Republic of Kazakhstan (hereinafter – the Regulations) establish a uniform procedure for the preparation, scientific review, consideration, recommendation for publication, formatting, release and distribution of scientific and scientific-information publications prepared at the RSE on the REM “Republican Research Institute for Occupational Safety of the Ministry of Labour and Social Protection of the Population of the Republic of Kazakhstan” (hereinafter – the Institute).

The Regulations are an internal regulatory document of the Institute and apply to the employees of the Institute, author teams and other authors preparing scientific and scientific-information publications with the participation of the Institute.

These Regulations establish uniform requirements for the preparation, structure, content, formatting, peer review, consideration and publication of scientific and scientific-information publications of the Institute.

The objectives of the Regulations are to ensure a uniform procedure for the preparation and publication of the scientific output of the Institute, to improve the quality of the scientific publications of the Institute, and to ensure the scientific reliability and practical significance of research results.

These Regulations apply to all scientific and scientific-information publications prepared and published by the Institute.

2. Normative References

These Regulations have been developed in accordance with the legislation of the Republic of Kazakhstan governing scientific, scientific and technical, and publishing activities, as well as the internal regulatory documents of the Institute. The list of the main regulatory legal acts used in the development of these Regulations is given in Table 1.

Table 1 – List of regulatory legal acts used in the development of these Regulations

Title of the document	Approval details (No., date)	Amendments and additions to the regulatory document (No., date)
Law of the Republic of Kazakhstan “On Science”	No. 407-IV dated 18.02.2011	as amended and supplemented as of 01.07.2023
Law of the Republic of Kazakhstan “On Amendments and Additions to Certain Legislative Acts of the Republic of Kazakhstan on Expanding the Academic and Managerial Autonomy of Higher Education Institutions”	Law of the RK No. 171-VI dated 04.07.2018	–
Law of the Republic of Kazakhstan “On the Commercialisation of the Results of Scientific and (or) Scientific and Technical Activities”	No. 381-V dated 31.10.2015	as amended and supplemented as of 01.05.2023
Law of the Republic of Kazakhstan “On Science and Technology Policy”	Law of the RK No. 103-VIII dated 1 July 2024	

In the event of amendments and (or) additions to the regulatory legal acts listed in Table 1, their current version shall be followed when applying these Regulations.

When amendments and (or) additions are made to the regulatory legal acts listed in Table 1, these Regulations shall be applied taking into account the current legislation of the Republic of Kazakhstan. Where necessary, the corresponding amendments shall be made to the Regulations in the established manner.

3. Terms and Definitions

The following main terms and definitions are used in these Regulations.

Scientific publication – a publication containing the results of scientific research, scientifically substantiated conclusions, recommendations, analytical materials and other scientific information, prepared in accordance with the requirements of these Regulations.

Monograph – a scientific book publication containing a comprehensive and systematic presentation of the results of completed scientific research on a single scientific problem or an interrelated set of problems, carried out by one author or a team of authors.

Scientific-information publication – a scientific publication containing the results of the generalisation, analysis and systematisation of scientific, regulatory, statistical and other information on a specific subject, intended to provide information support for scientific, expert and practical activities.

Scientific and analytical review – a scientific publication containing an analysis of the current state of a scientific problem, domestic and international experience, legal regulation, statistical data and research results, with the formulation of scientifically substantiated conclusions and recommendations.

Guidelines – a scientific and methodological publication containing recommendations on the application of research results, methods, technologies, algorithms and practical solutions in professional activities.

Scientific report – a scientific publication containing the results of completed scientific research, analytical materials, conclusions and proposals for solving current scientific and applied problems.

Collective scientific publication – a scientific publication prepared by two or more authors and united by a common subject, concept and structure.

Author – an individual whose creative work has produced a scientific publication.

Author team – a group of authors who have jointly prepared a scientific publication.

Reviewer – a specialist with the relevant scientific qualifications and competence in the subject area concerned who carries out an independent scientific review of a manuscript.

Scientific editor – a specialist who provides scientific and editorial support in preparing a publication for release.

Manuscript – the author’s original of a scientific publication submitted for scientific review and subsequent editorial and publishing preparation.

Editorial and publishing preparation – a set of editorial, technical and organisational measures aimed at preparing a manuscript for publication.

Academic Council – the collegial body governing the scientific activities of the Institute, which takes decisions on recommending scientific and scientific-information publications for publication.

4. Types of Scientific Publications

In accordance with these Regulations, the following types of scientific publications may be prepared and published at the Institute:

- monograph;
- scientific-information publication;
- scientific and analytical review;
- guidelines;
- collective scientific publication;
- other types of scientific publications by decision of the Academic Council.

Depending on the purpose, content and nature of the results of scientific activity presented, various types of scientific and scientific-information publications are prepared at the Institute. The main characteristics of each type of publication are given in Table 2.

Table 2 – Main types of scientific and scientific-information publications of the Institute and requirements for their consideration

Type of publication	Main purpose	Mandatory peer review	Consideration by the Academic Council
Monograph	Presentation of the results of completed scientific research that have scientific novelty and theoretical and (or) practical significance.	Yes	Yes
Scientific-information publication	Generalisation and dissemination of scientific information	Yes	Yes
Scientific and analytical review	Analysis of scientific data and international experience	Yes	Yes
Guidelines	Practical application of research results	Yes	Yes

5. General Requirements for Scientific Publications

Scientific and scientific-information publications prepared at the Institute shall comply with the requirements of research integrity, ensure the reliability of the results presented and meet the requirements established by these Regulations.

A scientific publication shall meet the following requirements:

- **Scientific novelty** (where applicable) – the publication shall contain new scientific results, scientifically substantiated conclusions, concepts, approaches, methods or proposals obtained as a result of the research carried out. Scientific-information publications and analytical reviews may lack scientific novelty provided that the material presented has high analytical value and relevance.

- **Reliability** – the information, research results, analytical materials, statistical data and conclusions presented shall be based on verified sources of information, modern scientific research methods and objective analysis.

- **Practical significance** – research results, recommendations and conclusions shall be oriented towards their possible application in scientific activities, public administration, the occupational safety system, industrial practice, the educational process or other professional activities.

- **Relevance** – the content of a scientific publication shall correspond to the current state of science, legislation, international practice and current trends in the development of the field under study.

- **Originality** – a scientific publication shall be an independent result of the intellectual activity of the author (author team) and shall not contain improper borrowing, plagiarism or other violations of the principles of academic integrity.

- **Compliance with copyright** – when using the research results of other authors, illustrative materials, tables, diagrams, photographs and other intellectual property, the requirements of the legislation of the Republic of Kazakhstan on copyright and related rights shall be observed, with mandatory acknowledgement of the sources of borrowing.

- **Formatting** – a scientific publication shall comply with the requirements of these Regulations regarding the structure and the formatting of the text, tables, figures, formulas, references, bibliography and other elements of the publication.

Where a scientific publication has a research component, it shall contain a description of the research methodology, the methods used and (or) the research procedure sufficient to assess the reliability of the results obtained.

Scientific publications submitted for consideration by the Academic Council of the Institute shall undergo scientific review (peer review) in the manner established by these Regulations.

The author (author team) of a scientific publication is responsible for its scientific content, the reliability of the information presented, and compliance with the requirements of academic integrity and copyright legislation.

6. Formatting Requirements for Scientific Publications of the Institute

6.1. General Requirements

Scientific and scientific-information publications of the Institute are submitted in electronic form in Microsoft Word format (*.doc, *.docx).

The text of a publication is prepared in the state language, Russian or English in compliance with uniform formatting requirements.

All structural elements of a publication shall be formatted in a uniform style.

The following shall be indicated on the reverse of the title page or in the imprint of a scientific publication:

- the source of funding for the preparation of the publication;
- the title of the scientific and technical programme (STP), grant or programme-targeted project;
- the project registration number (IRN) (if any);
- the customer of the research (if any).

6.2. Page Setup

The following page parameters are set when preparing a manuscript:

- paper size – A4;
- page orientation – portrait;
- left margin – 30 mm;
- right margin – 15 mm;
- top margin – 20 mm;
- bottom margin – 20 mm.

6.3. Text Formatting

The text of scientific publications of the Institute shall be formatted uniformly and comply with the requirements set out in this section.

To ensure a uniform approach to the formatting of publications, Table 3 sets out the formatting parameters for the main text and for text placed in tables.

Table 3 – Text formatting parameters for scientific publications of the Institute

Formatting parameters	Main text	Text in tables
Font	Times New Roman	Times New Roman
Font size	14 pt	12 pt the font size may be reduced to 10 pt for large tables if this is necessary to fit the table on one page without impairing readability.
Line spacing	1.5	1.0
Text alignment	justified	as required (left, centre or right, depending on the content)
Paragraph indent	1.25 cm	0.00 cm
Spacing before and after a paragraph	0 pt	0 pt
Hyphenation	automatic (if necessary)	automatic (if necessary)

Captions to figures and tables:

- font – Times New Roman, 12 pt;
- line spacing – single (1.0).

The pages of a scientific publication are numbered in Arabic numerals. The page number is placed in the footer in the centre of the page and set in Times New Roman, 12 pt.

6.4. Headings

Section and subsection headings shall be brief, reflect the content of the text and be numbered consecutively.

Headings are recommended to be formatted:

- in bold;
- without underlining;
- without a full stop at the end.

6.5. Tables

Tables shall be placed immediately after the first reference to them in the text or on the next page.

Each table shall have:

- a serial number;
- a title;
- a reference in the text.

When data from third-party sources are used, the source of information is indicated after the table.

6.6. Figures

Figures include diagrams, graphs, charts, photographs, maps, illustrations and other graphic materials.

Each figure shall:

- have a serial number;
- be accompanied by a title;
- have a reference in the text;
- have a resolution of at least 300 dpi (for photographs and raster images).

Charts and diagrams are recommended to be submitted in an editable format.

When preparing scientific publications, it is recommended to observe the following requirements:

- figures, diagrams and charts shall be legible in both colour and black and white;
- numerical values in tables shall be presented in a uniform format;
- units of measurement are given in accordance with the International System of Units (SI);
- abbreviations shall be spelled out at first mention;
- symbols shall be used consistently throughout the text of the publication.

6.7. Formulas

Formulas are typeset using the built-in Microsoft Word equation editor.

Formulas:

- are placed in the centre of the page;

- where necessary, are numbered in Arabic numerals in parentheses at the right margin;
- all symbols in a formula shall be explained immediately after the formula.

6.8. Lists

Bulleted or numbered lists are used for enumerations.

All items of a list are formatted uniformly.

6.9. References and List of Sources Used

Bibliographic references and the list of sources used are formatted in accordance with the current national standards of the Republic of Kazakhstan and (or) international standards of bibliographic description.

All borrowed materials shall be accompanied by references to the source.

6.10. Appendices

Appendices are placed after the list of sources used.

Each appendix starts on a new page and is designated by a capital letter.

Appendices shall have a heading.

6.11 Imprint

The imprint of a scientific publication shall contain:

- the name of the Institute;
- information about the authors;
- information on the recommendation for publication by the Academic Council (minutes number and date);
- ISBN (if any);
- UDC and LBC (BBK);
- the source of funding;
- the title of the STP (project);
- the project registration number (IRN) (if any);
- the year and place of publication;
- information about the printing house (for printed publications).

7. Procedure for Submitting Manuscripts

To consider the recommendation for publication, the author (author team) submits the manuscript of the scientific publication to the Academic Secretary of the Institute.

The manuscript is submitted in electronic form in Microsoft Word format (*.doc, *.docx) and, where necessary, in one paper copy.

The submitted manuscript shall be complete, comply with the requirements of these Regulations and contain all the structural elements required for the relevant type of scientific publication.

The following documents are attached to the manuscript:

- information about the author (authors), including surname, first name, patronymic (if any), academic degree, academic title, position, place of work and contact details;
- abstract and keywords;
- the title of the STP, grant or programme-targeted project;
- the project registration number (IRN) (if any);
- information about the customer of the research (if any);
- reviews prepared in accordance with the requirements of these Regulations;
- a report on the results of checking the text for improper borrowing (if such a procedure exists at the Institute);
- other documents provided for by these Regulations or by decision of the Academic Council.

The author (author team) is responsible for the completeness of the materials submitted, the reliability of the information they contain, and compliance with the legislation of the Republic of Kazakhstan on copyright and the principles of academic integrity.

The Academic Secretary of the Institute carries out a preliminary check of the submitted materials for compliance with the requirements of these Regulations.

If an incomplete set of documents is submitted or the manuscript does not comply with the established requirements, the materials are returned to the author (author team) for correction without being submitted to the Academic Council for consideration.

Manuscripts that comply with the requirements of these Regulations are sent for scientific review (peer review) and, after positive reviews have been received, are submitted for consideration by the Academic Council of the Institute in the manner established by these Regulations.

If a scientific publication has been prepared within a scientific and technical programme, programme-targeted funding, grant funding or by order of government bodies, information on the funding of the research, indicating the project registration number (if any), is attached to the manuscript.

8. Scientific Review (Peer Review)

Scientific review (peer review) is carried out in order to assess the scientific level, relevance, reliability and practical significance of a manuscript and its compliance with the requirements of these Regulations, and to decide whether the scientific publication may be recommended for publication.

All scientific and scientific-information publications submitted for consideration by the Academic Council of the Institute are subject to mandatory peer review.

Reviewers may be specialists who hold an academic degree or have high qualifications and experience in scientific, scientific and technical or expert activities in the relevant field of knowledge.

A reviewer shall not be an author (co-author) of the submitted manuscript, be in a relationship of direct subordination with the author, or have any other conflict of interest capable of affecting the objectivity of the expert opinion.

Depending on the type of scientific publication, the peer review requirements set out in Table 4 apply.

Table 4 – Peer review requirements for scientific and scientific-information publications of the Institute

Type of scientific publication	Peer review requirements
Monograph	at least two external reviews
Scientific-information publication	one external and one internal review
Scientific and analytical review	one external and one internal review
Guidelines	expert opinion of the relevant structural unit and one external review
Scientific report	one internal review or expert opinion of the relevant structural unit

The review shall cover:

- the relevance of the topic;
- the correspondence of the content to the stated topic;
- scientific novelty (where the relevant requirements apply);
- the scientific validity and reliability of the results;
- practical significance;
- the completeness of the use of scientific sources;
- the quality of the formatting of the manuscript;
- comments and suggestions (if any);
- the final recommendation.

Based on the results of the review, the reviewer takes one of the following decisions:

- to recommend the manuscript for publication;
- to recommend the manuscript for publication after the comments have been addressed;
- not to recommend the manuscript for publication.

If there are comments, the author (author team) shall revise the manuscript and submit it in revised form, taking into account the reviewer’s recommendations.

If a negative review is received, the manuscript may be sent for an additional independent review or returned to the author for revision by decision of the Academic Secretary or the Academic Council of the Institute.

Reviews are mandatory materials submitted for consideration by the Academic Council of the Institute when deciding whether to recommend a scientific publication for publication.

Peer review is carried out free of charge or on other terms determined by the internal documents of the Institute.

Reviews are made in writing and signed by the reviewer, indicating his or her academic degree (if any), academic title (if any), position, place of work and the date of preparation.

9. Consideration by the Academic Council

Manuscripts of scientific and scientific-information publications that have successfully passed scientific review (peer review) are submitted by the Academic Secretary for consideration by the Academic Council of the Institute.

When considering a manuscript, the Academic Council assesses:

- the compliance of the scientific publication with the requirements of these Regulations;
- the relevance and practical significance of the materials presented;
- the scientific level and quality of preparation of the manuscript;
- the results of the scientific review (peer review);
- the correspondence of the content of the scientific publication to the areas of scientific activity of the Institute.

Based on the results of its consideration, the Academic Council takes one of the following decisions:

- to recommend the scientific publication for publication;
- to recommend the scientific publication for publication after the comments have been addressed and (or) after revision;
- to send the manuscript for repeated peer review;
- to refuse to recommend it for publication.

The decision of the Academic Council is taken by open vote by a majority of the votes of the members of the Academic Council present at the meeting, unless otherwise provided for by the internal regulatory documents of the Institute.

The decision of the Academic Council is recorded in the minutes of the meeting and serves as the basis for preparing the scientific publication for publication or for its revision.

If a decision is taken to revise the manuscript, the author (author team) shall address the comments of the Academic Council and submit the revised manuscript

to the Academic Secretary of the Institute within the time limits set by the decision of the Academic Council.

When the manuscript is resubmitted, the author attaches information on how the comments and suggestions made by the reviewers and members of the Academic Council have been addressed.

Scientific and scientific-information publications recommended for publication by the Academic Council are transferred for editorial and publishing preparation in the manner established by these Regulations.

If a scientific publication has been prepared within a scientific and technical programme, programme-targeted or grant funding, the decision of the Academic Council may indicate the registration number of the scientific project within which the research was carried out.

10. Preparation for Publication

A scientific or scientific-information publication is prepared for publication after the Academic Council of the Institute has decided to recommend the manuscript for publication.

The preparation of a scientific publication for publication includes the following stages:

- editorial preparation;
- literary and scientific editing;
- technical editing and proofreading;
- checking the manuscript for compliance with the requirements of these Regulations;
- assignment of an International Standard Book Number (ISBN) – for monographs and other publications for which obtaining an ISBN is mandatory or advisable;
- assignment of Universal Decimal Classification (UDC) and Library-Bibliographical Classification (LBC/BBK) indices;
- layout of the camera-ready copy;
- approval of the camera-ready copy by the author (author team);
- determination of the source of funding for the preparation and release of the publication;

- approval of the costs of editorial, publishing and printing work;
- placement of the scientific publication in electronic form (if necessary);
- printing (printed publication) or release in electronic format.

During preparation for publication, editorial, technical and proofreading corrections that do not change the scientific content of the manuscript are permitted. Changes affecting the content of the scientific publication are made only in agreement with the author (author team).

The author (author team) reviews the prepared camera-ready copy and confirms that it is ready for publication.

Responsibility for editorial and publishing preparation and for the compliance of the publication with the established requirements lies with the executive editor (if appointed) under whose editorship the scientific publication has been prepared.

The form of publication of a scientific publication (printed, electronic or combined), the print run (for a printed publication) and the procedure for distribution are determined by the Institute, taking into account the decision of the Academic Council, user needs and the available financial resources.

The preparation and release of scientific publications are financed from the funds of scientific and technical programmes, programme-targeted or grant funding, funds of the customer or other sources not prohibited by the legislation of the Republic of Kazakhstan. The source of funding is determined before the publication is sent to print.

Electronic versions of scientific and scientific-information publications may be placed on the official website of the Institute, in electronic libraries, repositories and other information systems in accordance with the requirements of the legislation of the Republic of Kazakhstan and the internal regulatory documents of the Institute.

10.1 Transfer of the Publication to the Printing House

After the camera-ready copy has been approved, the following steps are carried out:

- transfer of the camera-ready copy to the printing house;
- approval of the advance copy;

- approval of the print run;
- quality control of the printing;
- acceptance of the finished print run;
- transfer of the mandatory copies to the Institute.

11. Registration, Storage and Distribution

11.1. Registration of Scientific and Scientific-Information Publications

Scientific and scientific-information publications recommended for publication by the Academic Council of the Institute are registered by the Academic Secretary of the Institute.

Electronic versions of scientific and scientific-information publications are stored at the Institute in the established manner in accordance with the requirements of the legislation of the Republic of Kazakhstan and internal regulatory documents.

11.2. Storage of Scientific and Scientific-Information Publications

One copy of each scientific or scientific-information publication issued (in printed form – if there is a print run – and in electronic form) is kept at the Institute as a control copy.

11.3. Distribution of Scientific and Scientific-Information Publications

Scientific and scientific-information publications are distributed in printed and (or) electronic form in compliance with the legislation of the Republic of Kazakhstan on copyright and related rights.

Electronic versions of scientific and scientific-information publications may be placed on the official website of the Institute, in electronic libraries, repositories and other information systems in accordance with the requirements of the legislation of the Republic of Kazakhstan and the internal regulatory documents of the Institute.

Responsibility for organising the registration, storage and distribution of scientific and scientific-information publications is assigned to the structural unit (or official) designated by order of the Director General of the Institute.

12. Final Provisions

These Regulations are approved by order of the Director General of the Institute and enter into force on the date of their approval, unless another date is set by the relevant order.

Compliance with the requirements of these Regulations is monitored by the Academic Secretary of the Institute.

Amendments and additions to these Regulations are made by decision of the Academic Council of the Institute and approved by order of the Director General of the Institute.

Matters not regulated by these Regulations are resolved in accordance with the legislation of the Republic of Kazakhstan, the Charter of the Institute and other internal regulatory documents of the Institute.

These Regulations are subject to review at least once every five years, as well as in the event of changes to the legislation of the Republic of Kazakhstan governing scientific, scientific and technical and publishing activities and intellectual property matters, or when it becomes necessary to improve the procedure for the preparation and publication of scientific and scientific-information publications of the Institute.

Annex 1. Sample Title Page

Ministry of Labour and Social Protection of the Population of the Republic of
Kazakhstan
Republican Research Institute for Occupational Safety

Author’s surname and initials
(or author team)

TITLE OF THE SCIENTIFIC PUBLICATION
*(monograph / scientific-information publication / scientific and analytical review /
guidelines / scientific report)*

Astana 20__

Prepared within the scientific and technical programme (STP)

Title of the STP

IRN _____

Source of funding: _____

Reviewers:

1. _____

2. _____

Recommended for publication by decision of the Academic Council of the RSE on
the REM “Republican Research Institute for Occupational Safety”

Minutes No. ____ dated “____” _____ 20__

Title of the scientific publication: type of scientific publication / ed. by Full
Name. – Astana: RSE on the REM “RNIIOT MLSP RK”, 20____. – ____ p.

UDC _____

ISBN _____

Scientific editor: _____

Executive editor: _____

Prepared within the scientific and technical programme:

IRN _____

Source of funding: _____

© Republican Research Institute for Occupational Safety, 20__

© Author(s), 20__

Annex 2. Sample Table Formatting

Table 1 – Distribution of occupational injuries by type of economic activity

Type of economic activity	Number of cases	Share, %
Manufacturing	154	34.2
Mining and quarrying	73	16.3
Construction	38	8.5
Transport and storage	29	6.4
Other	156	34.6
Total	450	100.0

Source: compiled by the authors based on data from the Bureau of National Statistics of the Republic of Kazakhstan.

The distribution of occupational injuries by type of economic activity is presented in **Table 1**.

Annex 3. Sample Bibliographic References

1. Book (single author)

Iskakova A.S. Occupational Risk Management in Modern Conditions. – Astana: RNIOT, 2026. – 180 p.

2. Book (two to three authors)

Aktayeva L.M., Iskakova A.S., Zhusupova D.S. Occupational Safety: Modern Approaches. – Astana: RNIOT, 2026. – 245 p.

3. Collective monograph

Current Problems of Occupational Safety / ed. by L.M. Aktayeva. – Astana: RNIOT, 2026. – 320 p.

4. Article in a scientific journal

Aktayeva L.M. et al. Ranking of occupations by the combination of the degree of occupational risk and the type of economic activity // Current Problems of Theoretical and Clinical Medicine. – 2026. – No. 1. – P. 55–67.

5. Article in conference proceedings

Bekmagambetov A.B. et al. Analysis of the current mechanism for assessing working conditions and the measurement methodology applied in the mining industry // Proceedings of the XIII International Scientific and Practical Conference “Modern Trends and Innovations in Science and Production”. – 2024. – P. 101–105.

6. Law of the Republic of Kazakhstan

Law of the Republic of Kazakhstan “On Science and Technology Policy” dated 1 July 2024 No. 103-VIII ZRK.

7. Regulatory legal act

Order of the Minister of Labour and Social Protection of the Population of the Republic of Kazakhstan dated 11 September 2020 No. 363 “On Approval of the Rules for Occupational Risk Management”.

8. Internet resource

Ministry of Labour and Social Protection of the Population of the Republic of Kazakhstan. Official website. – Available at: _____ (accessed: ..20__).

9. Research report

Transformation of the State Mechanism of Social Guarantees for Workers Employed in Harmful Working Conditions: research report. – Astana: RNIIOT, 2026. – 215 p.

10. Dissertation

Kulmaganbetova A.S. Economic Assessment of the Innovation Potential of Small and Medium-Sized Businesses in the Republic of Kazakhstan: dissertation for the degree of Doctor of Philosophy (PhD) in the specialty “6D050600 – Economics”. – Astana, 2021. – 125 p.

In-text references

When referring to a source in the text, it is recommended to use square brackets indicating the number of the source in the reference list and, where necessary, the page:

- [5]
- [7, p. 45]
- [12, pp. 118–120]